

MICHIGAN DOMESTIC VIOLENCE PREVENTION & TREATMENT BOARD

Child & Family Services / Michigan Family Independence Agency
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MICHIGAN DOMESTIC VIOLENCE PREVENTION AND TREATMENT BOARD MEETING MINUTES

February 9, 2000

Michigan Library and Historical Center
Lake Ontario Room
Lansing, MI

***** APPROVED – April 12, 2000 *****

Attendance: James A. Fink, Chair

Ferne Farber, DV Board

Shirley Mann Gray, DV Board

The Honorable Richard Halloran, DV Board

Michelle Hayes, DV Board

The Honorable Edward Sosnick, DV Board

Debi Cain, Executive Director

Celest Colton, DV Staff

Sandy Cory, DV Staff

Joni Lindeman, DV Staff

Julie Lyons, DV Staff

Absent: Catherine Christ Lucas, DV Board

Guests: Lynda Baker, Wayne County Coordinating Council

Renee Batt, Domestic Harmony

Jim Beougher, Director, FIA Child and Family Services

Chatelah Brown, YWCA – Interim House

Donna Cornwell, Center for Women in Transition

Deb Crandall, BISC-MI

Dennis Daniels, Human Development Commission

Mona Davis, P.A.T.S.

Debbie Felder-Smith, LACASA

Pam Forbes, Women's Information Service

Kathy Hagenian, MI Coalition Against Domestic and Sexual Violence

Peaty Hershberger, Council Against Domestic Violence

Valerie Hoffman, Underground Railroad

Susan Holcomb, Safe Shelter, Inc.

Doreen Howson, Eastern Upper Peninsula Domestic Violence Program

Char Kangas, Baraga County Shelter Home
Mary Keefe, MI Coalition Against Domestic and Sexual Violence
Karen Lang, MI Coalition Against Domestic and Sexual Violence
Bernadine Lasher, Council on Domestic Violence and Sexual Assault
Sandra Lewis, Shelter, Inc.
Marilyn Madison, River House/Mercy Hospital
Jan Mancinelli, Women's Resource Center of Northern Michigan
Laura Martinez, Wayne County FIA
Eileen McKeever, YWCA Domestic Violence Services
Barbara Mills, YWCA Domestic Assault Program
Emily Newhouse, Barbara Kettle Gundlach Shelter Home
Hedy Nuriel, HAVEN
Jane O'Dell, YWCA DV/SA Services
Bob Ouellette, Family Counseling & Shelter Services
Victoria Reese, SAFE Place
Zoanne Saab, YWCA DV/SA Services
Shari Spoelman, Cadillac Area OASIS
Angela Velasco, MI Coalition Against Domestic and Sexual Violence
Ginny Wood, C. Cobb/Family Counseling & Services

I. Meeting called to order at 12:25 pm. Introductions were made around the room.

II. Board Consent

- A. Approval of Agenda:** R. Halloran moved to approve the agenda. S. Mann Gary seconded the motion. Motion carried.
- B. Approval of Minutes:** R. Halloran moved to approve the DV Board meeting minutes of December 1, 1999. Seconded by S. Mann Gray. Motion carried.

III. Ends Development – Work to Date

- A. Electronic Monitoring:** D. Cain reported on the electronic monitoring pilot project. Oakland County reported that four people have been on the tethering system. Due to a low number of referrals, they plan to expand beyond the court system in which they are currently operating by adding more court systems. Otsego County representatives state they are just now looking into using the tethering project.

D. Cain will meet with people from Oakland and Otsego counties and House Arrest representatives to finalize the actual evaluation process which Michigan State University (MSU) has developed for formatting results.

R. Halloran and D. Cain will meet in the near future to discuss Wayne County's role in the project.

- B. Transitional Supportive Housing:** D. Cain presented an update on the transitional supportive housing project. The Rating Committee has met and reported that not all the applicants received money as there were more applicants than funds available. Awards were made to 16 different programs, as eight-month

contracts, with a February 1, 2000 start date. H. Weber, FIA Office of Contracts and Rate Setting, and DVPTB staff have worked extremely hard in getting this project off to a positive start. D. Cain stated that the long-term goals of this project will be securing future funding and streamlining the grant process.

As a result of participating in the transitional supportive housing process, D. Cain hopes to work on tying together some of the pieces previously treated independently, i.e., RFP process, technical assistance, and continual monitoring of programs from multiple funding sources.

- C. Enhancement Funding:** The funding was reported on by D. Cain. A request was submitted for a \$3.2 M enhancement for domestic violence programs. That amount has been pared back to \$650,000 for enhancements. Information is being gathered as to how the enhancement funding will be used. D. Cain will report back as information is available.
- D. Governance Committee:** J. Fink reported on the Governance Committee in C. Lucas' absence. The committee handles recommendations for policy issues and the governance of the board. Items presented were:
 - 1. FIA Agreement:** After considerable review by FIA legal staff and the Governance Committee, the piece is in its final form for approval. The funding language is somewhat flexible to meet the needs of both the Agency and DVPTB.

MOTION: Made by F. Farber to approve the Agreement Between the Domestic Violence Prevention and Treatment Board and the Michigan Family Independence Agency. Seconded by R. Halloran. Motion carried.

- 2. Board Ends Statements:** J. Fink reported that the items in the document are not currently prioritized. The task of prioritizing the Board Ends Statements and action items will be done at the June 2000 board retreat. The ends statements have become the blueprint from which the board and executive director frame their work to be done.

MOTION: Moved by S. Mann Gray to accept and approve the Board Ends Statements. Seconded by M. Hayes. Motion carried.

- 4. Board Meeting Schedule:** Using the Carver Model, the meeting schedule will be handled by the DV staff with board input at the June board meeting. M. Keefe extended an invitation to the board to attend the Coalition Conference scheduled June 13 – 16, at Treetops, Gaylord, MI. It was suggested that the June board meeting be held in the Gaylord area in conjunction with the conference.
- 5. DVPTB Policy Adopted 1983 – 1999:** The DVPTB staff has been requested to pull together all adopted motions from 1983 to present. The Governance Committee will review previous motions as to how they

interact with the Board Ends Statements. Their review will also include the DVPTB Orientation Manual adopted policy.

IV. Review of Board Governance Policy

- A. Policy Review Matrix:** J. Fink reported on the matrix schedule. He suggested that for this year the Executive Director Role, Delegation to the Executive Director, Executive Director Job Description, and Monitoring Executive Performance would be addressed in April.
- B. Board Committee Principles:** J. Fink reviewed the principles stressing that the committees of the board are intended to make the operation of the board smoother and more efficient and effective. A board committee which has helped the board create a policy on a specific topic is not to be the committee that also reviews the board's performance on the same topic. The June retreat will include an agenda item to formalize committee structures and determine which committees are going to be standing committees for the next year and which ones will be obsolete.
- C. Committee Structure:** J. Fink suggested initiating a Public Positions Advisory Committee to handle the board's forthcoming decisions regarding public positions. This will be an agenda item for June.

R. Halloran has agreed to chair a Legislative Change Advisory Committee with F. Farber and M. Hayes as committee members. The current PPO legislation will be the main focus at this time. This will be an agenda item for June.

Finance Committee, Governance Committee and Contract Committee are in place; no discussion was needed.

Executive Director Search Committee can be dropped from the document.

MOTION: R. Halloran moved that committee #6, Executive Director Search Committee, from the DVPTB Policy Governance Model/Core Policies, Policy Title: Committee Structure, be eliminated as part of the board's structure under the Carver Model. Seconded by S. Mann Gray. Motion carried.

- D. Board Members' Code of Conduct:** In 2.D., of the DVPTB Policy Governance Model/Core Policies, ("Members will annually disclose their involvement with other organizations, with vendors, or any other associations which might produce a conflict.") R. Halloran questioned when should annually be (January, new fiscal year, etc.). Discussion ensued. "Annually" will mean at the annual Board retreat typically held in June.

V. General Reports

A. Chair's Report:

1. J. Fink reviewed his February 4, 2000 letter to the *National Bulletin on Domestic Violence Prevention* regarding Dr. Andrew Klein's presentation at Summit IV. The issue conveyed in the letter was Dr. Klein's criticism of the Governor's tethering program. He neglected to remark on Governor Engler's strong support throughout his tenure of domestic violence programs and the DVPTB.

MOTION: Made by R. Halloran that J. Fink's letter of February 4, 2000 to the *National Bulletin on Domestic Violence Prevention* is the view of the board. Seconded by S. Mann Gray. Motion carried.

2. The DVPTB office has received a memo dated December 9, 1999 from D. Monta, FIA Bureau of Legal Affairs, indicating that the DVPTB has clearance to look at a grant process as compared to a contract process. It states that the DVPTB has the same authority to do grants as they do contracts.
 3. Review of J. Fink's letter to J. Beougher dated January 26, 2000 concerning funding issues for staffing. Further discussion will ensue involving J. Beougher's and the board's positions to reach an amicable resolution.
 4. The board approved J. Fink's recommendation to send a letter of thank you to B. Geyer for her work on the Executive Director Search Committee.
- A. **Executive Director's Report:** D. Cain expressed her appreciation to the board for naming her to this position and graciously thanked staff and service providers for their support. D. Cain thanked C. Sibilsky for making the transition a smooth process.
1. D. Cain reported on follow up to previous discussions regarding future Summits. It was decided that a Summit will be held every other year. The next being scheduled for September 2001. Using the month of September will allow the DVPTB to publicize all the domestic violence awareness events, which traditionally occur during the month of October.
- On the alternate years, beginning with this year, the DVPTB will look at having something particularly orientated for Coordinated Community Councils. Conflicts would push this event to the month of November this year. At the April board meeting, more material on the November event will be presented by D. Cain.
2. Board members will be contacted individually by D. Cain as she would like to spend time with each member in his/her own environment.
 3. Trainer's Academy: The academy will be held September 25 – 28 in Battle Creek, at the McCamly Plaza. The academy concept is to train multi-disciplinary teams of domestic violence law enforcement trainers, i.e., a prosecutor, a police officer, a service provider, a judge, a probation officer, etc.
 4. The Service Provider Advisory Committee expressed priority interest in filling the monitor position. The job description will focus on monitoring of contracts, peer review, and how technical assistance fits in.
 5. The May board meeting and future board meeting sites will be coordinated with the quarterly executive director meetings. The May 10, 2000 board meeting will be held at the Lansing Center adjacent to the Radisson Hotel.

6. D. Cain reported she will be on vacation the week of February 14. C. Hackett-Garagiloa will be available on Wednesday and Friday to answer any legislative issues.

A. Other Reports:

1. R. Halloran commented on acknowledging C. Sibilsky's work with the board during the past two years. The purchase of a plaque from the board is underway. P. Baker will follow up on this.
2. R. Halloran offered his services on PPO work. He is willing to attend meetings or conferences as an advocate of this work. K. Hagenian reported on the PPO legislation stating that five of the bills in the package have been passed (HBs 4708, 4709, 4713, 4714 and 4718). HB 4708, being the most important, reforms the sanctions on PPOs. It clarifies the non-domestic relationship PPOs, and the stalking only PPOs, to make it clear that facts are needed to allege stalking.

The bills that are still pending (immunity and liability bills) only need fine-tuning. As of July 1, 2000, the prosecutors will have to handle all the show causes.

The Department of Corrections (DOC) probation piece did not go through. The DOC objected. Their main concern was fostered by a lack of funding available to provide probation officers for monitoring services. This issue was postponed and will come up again later this year for discussion.

VI. Public Comment

H. Nuriel from HAVEN gave an update on their condition since having a fire the evening of November 14, 1999. They have since relocated to a temporary facility that has met and exceeded all their needs. The fire damage restoration to HAVEN should be completed within the next six to eight months. H. Nuriel expressed her thanks to all that have assisted during their time of need.

M. Keefe reiterated on the board's commitment in determining the proper channels for the budget enhancements. J. Fink stated that the board and staff are trying to do everything possible to explore all funding avenues.

P. Hershberger announced that the BISC-MI conference is scheduled for March 23 – 25, 2000 at the Valley Plaza Resort in Midland, MI. Service providers and shelter staff are encouraged to attend and share ideas.

J. Mancinelli expressed concern about the budget enhancements having political and economic considerations beyond what the board has control over. J. Fink stated shelter providers can always voice their concerns to the board or on an individual basis. Discussion ensued.

VII. Process Evaluation

The process has been wonderful since working on the Carver Model. Compliments were made to the staff for keeping the board informed and making the process work.

VIII. ADJOURNMENT: J. Fink moved to adjourn the meeting. Seconded by R. Halloran. Motion carried. Meeting adjourned at 1:50 p.m.